

INFORMATION NOTICE REGARDING YOUR PERSONAL DATA PROCESSED

X-X-2020

To ensure protection of your personal data processed in accordance with Article 13 of the REGULATION OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (**General Data Protection Regulation** or **Regulation**), we hereby inform:

1. Joint controllers of the Personal data are: SILVESTICA GREEN FOREST ESTONIA OÜ, Company code 10817274, business seat address: Riia tn 24d Tartu, Tartu Tartumaa 51010, Estonia, phone No. +46(0)705-132430, electronic mail address: ekonomi@crkforest.se and Silvestica Green Forest AB, Company code 559107-2797, business seat: Vastra storg 22, 291 31 Kristianstad, Kingdom of Sweden, phone No. +46(0)705-132430, electronic mail address: ekonomi@crkforest.se.
2. Data recipients/categories of recipients: [enter other data processors and recipients].
3. Purpose of processing – [enter].
4. Legal ground for processing - [enter]

(when personal data is processed on the basis laid down in Paragraph f, Article 6 (legitimate interest), the legitimate interests of the data controller or third party must be specified).

(when personal data is processed on the basis laid down in Article 6, Paragraph b (implementing or planning to sign an agreement), c (legal obligation), it must be specified if it is the requirement of the agreement or legal act and which data must be provided, and consequences of failure to provide).

5. Categories of your personal data processed: [enter].
6. Source of origin of your data: [enter].
7. Storage term of your personal data: [enter].
8. When processing your personal data, we do not apply automatic decision-making.
9. We have no intention to disclose your personal data to a third country or international organisation.

YOUR RIGHTS:

You have the right to submit your reasonable request to us for the following:

- notification and familiarisation with your personal data processed;
- correction of your personal data;
- erasure of your personal data;
- restriction of your personal data processing;
- presentation of your personal data in systemised, computer readable format;
- your objection to your personal data processing (if the basis for data processing is the legitimate interest).

If your personal data is processed on the basis of your consent, you have the right to revoke the consent and our right to process your personal data for the purpose specified in the consent at any time, by sending an email to: ekonomi@crkforest.se.

Your requests submitted must contain the following: information allowing us to identify you as the data subject; actions requested to be carried out; personal data, in respect of which the actions are requested to be carried out. We will examine the request within **30 (thirty)** days from its receipt and notify you about the actions taken following the request. **Only reasonable requests will be satisfied.** You will be notified in the same form as the request.

If you believe that your rights related to your personal data processing carried out by us were infringed, you have the right to apply to the supervising institution: Estonian Data Protection Inspectorate, Address: 39 Tatari St., 10134 Tallinn, Telephone +372 627 4135, E-mail info@aki.ee.

I RECEIVED THE NOTICE AND FAMILIARISED MYSELF WITH THE INFORMATION:

(forename, surname, signature)